

# Colorado Code Publishing Company

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## ORDER FORM

### STATE OF COLORADO MUNICIPAL RETENTION SCHEDULE

Please complete the order form below for the Colorado Municipal Retention Schedule. The name and address of your municipality will be entered for the Supplement Service if noted below. Statements for the Supplement Service will be mailed annually. Costs for the initial shipment of the updated Retention Schedule will be paid by the subscriber. **Shipping of subsequent supplements is included in the annual fee.** Please prepay the order and mail the order form and check payable to COLORADO CODE PUBLISHING COMPANY at the above address.

Date: \_\_\_\_\_  
Municipality: \_\_\_\_\_  
Attention: \_\_\_\_\_  
Address: \_\_\_\_\_  
PO Box \_\_\_\_\_  
City, State, Zip: \_\_\_\_\_  
Phone: \_\_\_\_\_  
E-mail: \_\_\_\_\_

<u>QUAN</u>	<u>DESCRIPTION</u>	<u>LIST</u>	<u>TOTAL</u>
	One-time administrative fee	6.00	\$ <u>6.00</u>
_____	Printed updated Municipal Retention Schedule	\$35.00	_____
_____	Shipping & Handling (per book)	7.50	_____
	<b>Annual Subscription Service</b> (select only one):		
_____	Annual Subscription Service (printed version AND e-mail notification – current year)	30.00	_____
_____	Additional printed versions *	15.00	_____
_____	Annual Subscription Service (e-mail notification ONLY – current year)	20.00	_____
	<b>TOTAL DUE</b>		\$ <u>_____</u>

\* If multiple printed versions of the Schedule are purchased at \$35 each, please mark one Annual Subscription Service with e-mail notification for \$30, and mark the quantity of additional printed versions at \$15 each.